



**WALSALL TENNIS CLUB**  
(formerly **BIRMINGHAM ROAD LAWN TENNIS CLUB**)

Club grounds at the rear of "Travelodge" Hotel, Birmingham Road, Walsall

[www.walsalltennis.co.uk](http://www.walsalltennis.co.uk)

*President: Mrs M.Sanders*



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Secretary: Mr Rick Magnante, 12, Scott Road, Walsall, WS5 3PU.

Telephone: 01922 645130

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## INTRODUCTORY LETTER (TEMPLATE) TO PARENTS/GUARDIANS

Dear *NAME OF PARENT/GUARDIAN*,

On behalf of *Walsall Tennis Club* I would like to welcome your child to the club and provide you with some information about our activities.

The Club's Junior Section provides opportunities for all young people up to the age of eighteen to receive coaching and competition, whether in groups, or on a personal one-to-one basis. All coaching is by qualified coaches who are trained and have been screened for their suitability to work with young people.

We welcome parents to all training and competitions and value your support. We are keen to involve parents in the Club and welcome both your involvement and feedback in all aspects of our activities. Listed below and on the attached *Fact Sheet* are details of all our activities as well as guidance notes regarding travel arrangements for your child to and from the Club.

Club sessions and activities of one form or another for juniors take place each weekday, after school, during both winter and summer. Between April and the end of September, the whole of Friday evenings are given over to junior activity. Details of all our Club activities can be found on our website, [www.walsalltennis.co.uk](http://www.walsalltennis.co.uk).

Please note that it is your responsibility to make arrangements for the safe travel of your child to and from training sessions and matches.

It is important that children arrive on time and are collected promptly at the end of each session, if they are not making their own way home. If you are going to be late picking your child up, please contact our head coach, *Clayton Edge* on 07780 777774 to let him know.

The cost of each training session varies according to the nature of the event and, where competition with other clubs is involved, additional costs may be incurred in representing the Club.

For the safety of your child, it is important that the club is informed of any medical conditions or allergies. This information is treated confidentially and only used should your child fall ill or be involved in an accident while at the Club.

If you would like to discuss any of these matters or discuss any aspect of your child's involvement with the club, please contact the Junior Tennis Co-ordinator, *Mr. David Fieldhouse*, on 07866 816156, or via email at [d.fieldhouse@perkins-slade.com](mailto:d.fieldhouse@perkins-slade.com).

We thank you for your co-operation and welcome you to our Club.

Yours sincerely,

**Ellie Souster**

*Membership Secretary*  
07754 410564  
[e.souster@btinternet.com](mailto:e.souster@btinternet.com)  
38 Lichfield Road  
Walsall Wood  
WS9 9NN